

**CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
August 8, 2016 @ 7:00 P.M.**

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, August 8, 2016 at 7:00 p.m. Present were Sandy Weber, Chair; Jon Juenke, Vice-Chair, Jeff Partington, Kelly Elvestad, and Dave Nicolai, Supervisors; and Barbara Lang, Clerk. Treasurer Rhonda Rademacher was absent. Also in attendance was Mark Henry.

Sandy Weber called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Sandy Weber requested to move the Roads Report up to follow Public Comments on the agenda, and she also requested to add Right-of-Way information from Pheasants Forever to be included in Roads Report.

**Jon Juenke made a motion and Kelly Elvestad seconded to accept the amended agenda. 5 ayes.
Motion carried.**

CONSENT AGENDA

1. July 11, 2016 Board of Supervisors Regular Meeting Minutes
2. Large Assembly Permit, Valek Auctions on September 24, 2016 at Dakota County Fairgrounds

**Dave Nicolai made a motion and Jeff Partington seconded to approve the consent agenda. 5 ayes.
Motion carried.**

PUBLIC COMMENT – None

ROAD REPORT

- Response to letter sent to Eureka Township regarding Denmark Ave

The letter from Castle Rock Township was sent after our last BOS meeting, so Eureka Township should be reviewing it at their meeting tonight. Hope to have a response at our September meeting.

- Review cracksealing/top coating/overlay in northern residential areas

Mark Henry indicated that cracksealing was completed in the northern paved residential areas. Mr. Henry contacted Dakota County and had one of their representatives take a look at these areas, as they have not been paved since 1996 to the best of Mark's knowledge. The representative that met with Mark felt that for their age, these roads are in good condition. His recommendation was that cracksealing was adequate for this year. The County would recommend that the Township should consider a 2" overlay to be done sometime within the next five years. They did not recommend using a traprock coating. His best guess estimate for the milling and overlay would be in the vicinity of \$150,000-\$200,000. The Roads Committee will have further discussions about the timing and scope of this and will make recommendations to the Board.

- Dustproofing update

Mr. Henry indicated that gravelling has been completed on 250th Street and dustproofing on that road should be done within the next week.

- Gravel update

Mr. Henry stated that spot gravelling has been done on 230th St, 270th St, Biscayne Ave and Denmark Ave.

- Street placard sign update

Signs have been ordered and will be installed after they are received.

- Ditches

Mr. Henry indicated there had been some complaints, and he has done some spraying for noxious weed control in the "Y" on Biscayne Ave and 255th St.

The topic of wild parsnip was also discussed again. Castle Rock Township is in much better shape than a lot of other areas, and the program he has been using for the past three seasons seems to be having some limited success. Since it is so prevalent, there are no good solutions or expectations that it can be completely eradicated.

- Right-of-Way information from Pheasants Forever

Chair Sandy Weber had some hand-outs from Pheasants Forever that stated it is a Class 2 Misdemeanor in South Dakota if crops infringe on the right-of-way. Our township right-of-ways are posted and there are only a couple areas this could be a potential problem. Another hand-out discussed pollinators and the benefit of planting them in the ditches.

DAKOTA COUNTY SHERIFF UPDATE – Deputy Smith was in attendance briefly. He indicated he had been dispatched last Sunday when a resident called to report the outside alarm was sounding at the Town Hall. Clerk Barbara Lang explained that she was at the building when that happened. When she came into the building to deactivate the alarm, the outside alarm went off and she ended up having to contact ADT by phone to get it to re-set and turn off. It has been working OK since then, and that had never happened to her before. ADT immediately sent a notice not to dispatch, but the Sheriff was dispatched based on the citizen call. He said there have been no further reports on robberies in our local area. Supervisor Kelly Elvestad inquired who people should contact if they see trash that has been dumped in the ditch. He indicated that residents should call 9-1-1 and state that it is a non-emergency call. Then they will dispatch someone to check on the situation. Sometimes they are able to identify something from the materials that are dumped so the person who did it can be ticketed.

PLANNING COMMISSION UPDATE

Jeff Partington, Planning Commission Chairman, gave the following summary:

At the July 25, 2016 meeting, the following action item was reviewed:

- Review Building Rights Transfer Application from Poplar Grove Farms for southern half of PID #07-01000-25-010. The Planning Commission recommends that the Board of Supervisors approve this Building Rights Transfer.

REVIEW / APPROVE

- Review Building Rights Transfer Application from Poplar Grove Farms for southern half of PID #07-01000-25-010.

Dave Nicolai made a motion and Jon Juenke seconded to authorize the Building Rights Transfer. 5 ayes. Motion carried.

COMMITTEE REPORTS

- Park Committee – Kelly Elvestad reported that she ended up spraying the ball diamond herself, as she has made several calls to Farmers Mill and they still hadn't gotten out to the park to spray. Now that the weeds have died down on the ball diamond, she is going to contact Dave Mumm, who does the mowing, and make sure that they ball field is dragged each time they mow. The drag is there at the park, and was left there last year with the intention that it would be used on the ball field each time the park was mowed. Kelly also had an estimate of \$250.00 from Lawrence Tree Removal to cut down, clean up and grind the stump for a dead tree in the park. This falls well within the Park budget for this year, and she was given verbal permission to proceed with getting that tree taken care of.
- NCRWMO – Sandy Weber reported that she attended a recent tour of the Chub Lake area with the group. The focus was on developing buffers to be established by 2018 which will improve the watershed areas that cross county lines.

UNFINISHED BUSINESS

- Orderly Annexation Agreement Update

Sandy Weber indicated that we are still waiting for a copy with the final changes to the agreement, and then a public hearing will need to be scheduled prior to executing the updated agreement.

- Update on Harstad demo project

Clerk Barbara Lang contacted Lorinda Harstad about their property. They are still in the process of moving everything out of the old house. The electricity has been disconnected to the old farmhouse, so they can only work on this during the day when the weather allows. They still hope to be finished by early fall so the demo can be finished up this year.

- Update on Dilley solar project

Clerk Barbara Lang included a copy of the e-mail received from Lee Dilley about the pending solar project on his property. His note indicated the project will not be going forward. SunEdison is undergoing bankruptcy and the project area authorized by Xcel Energy was much smaller than the IUP was approved for so it is not financially feasible to move forward.

- County Road 78 project update regarding new paved area on Denmark Ave

E-mail from Tom Anton, Dakota County Transportation Department and a draft Joint Powers Agreement between Dakota County, Castle Rock Township and Eureka Township, with suggested edits from township Attorney, Troy Gilchrist, were reviewed. There will not be a road turnback with this section of the road, and the maintenance of the affected area will be covered by a Joint Powers Agreement. After reviewing the suggested updated language from the township attorney, the Clerk was instructed to forward this version to Mr. Anton so the County can review.

- Re-roof estimates for town hall

Dave Nicolai has talked to Bischel Building and Pete Schaffer about getting estimates for the work. Both contractors felt there is probably up to five years life left on the existing shingles, but that is usually the point where it is good to get a new surface. He will have written estimates to review at the next meeting. He expects the estimates to be around \$15,000 for asphalt shingles and if we would go with a steel roof it would be about double that amount. Clerk was also asked to check with the township's insurance carrier to see if it would be feasible to file a claim.

- Wetlands Decisions

The township received the final Notices of Decision for two wetlands projects within our township. Both projects were approved. The complete applications and decisions are on file at the Town Hall.

NEW BUSINESS

- Discussion about the Dakota County Regional Chamber of Commerce Weekly Update: When Generations Connect

Chair Sandy Weber wanted to discuss the Dakota County Regional Chamber of Commerce e-mails. This subject had also been discussed at the May BOS meeting, when it was decided that the Clerk would contact them to remove the supervisors' individual e-mails from their address list and the township e-mail would continue to receive them. The Clerk review these e-mails weekly, and has only forwarded on one of their updates so far. If anyone wants to get on the e-mail distribution list again, please let the Clerk know.

- Temporary Family Health Care Dwellings Legislation

A fact sheet from the League of Minnesota Cities and e-mail dated July 25, 2016 from Troy Gilchrist, township attorney, were reviewed. This is new legislation that was enacted by the MN State Legislature at the 2016 session. If cities and townships do not choose to opt out of the legislation, they are required to create an application and set a permit fee to allow these dwellings using the criteria mandated by the legislation. There was discussion about if it would be a good idea for our area.

Kelly Elvestad made a motion and Dave Nicolai seconded to do nothing and observe the new state statute. 4 ayes, 1 nay by Sandy Weber. Motion carried.

Clerk was instructed to check with the township attorney about what we do next.

TREASURER'S REPORT

Receipts \$ 177,591.39

Current Investments \$ 828,354.61

Jon Juenke made a motion and Kelly Elvestad seconded to approve the Treasurer's Report. 5 ayes. Motion carried.

REVIEW PAYROLL AND CLAIMS

Payroll: \$ 1,460.56 Claim # 8716 – 8717 (check 8715 was voided – printing error)

Claims: \$ 26,678.18 Claim # 8718 – 8740

(check nos. 8733, 8734, 8735, 8736 were voided – printing error)

Total: \$ 28,138.74

Dave Nicolai made a motion and Jon Juenke seconded to approve the Payroll and Claims. 5 ayes. Motion carried.

CLERKS REPORT

- Township has received the final payment of \$405.00 for the FEMA claim for storm damage in 2012, so that file is now closed.
- Trees at town hall
Clerk Barbara Lang sent an inquiry by e-mail to Tom Anton regarding the expected widening of County Rd 78 and if the trees on the town hall property will be removed when that work begins. The Supervisors reviewed the e-mail dated July 18, 2016 about this. Nicky Weber researched a couple tree varieties that would be a good fit for the property if we want to plant some new trees that might need to be closer to the building. We will wait to see what kind of a settlement agreement is reached for the additional right-of-way and budget accordingly.
- Dakota County, with the help of the Rural Solid Waste Commission, is helping to sponsor another waste tire collection. At this time, Douglas Township has expressed interest but no date has been set. These collections are open to all Dakota County residents, as ours was last fall. Once the arrangements are set, the information will be included on our website the week prior to the collection.
- Birthday greetings were extended to Sandy Weber and Jon Juenke.
- The Supervisors were reminded to stay and help move chairs and the large folding table so they will be ready for the elections tomorrow.
- Please let Clerk know if you have any updates for the website.

Jon Juenke made a motion and Kelly Elvestad seconded to adjourn. 5 ayes. Motion carried.

Meeting adjourned at 8:13 p.m.

Respectfully submitted,
Barbara Lang, Clerk

Attest: Sandy Weber, Chair of Board of Supervisors